PLATUEA STATE, NIGERIA

REGISTRATION PROCEDURE

VYING FRESH STUDENTS (candidates’ Application Forms)

i. Intending and eligible candidate for the 2016/2017 academic year are required to visit any bank within Nigeria and purchase his/her Application Form (Application PIN code.)

ii. Candidate whom have purchased the Application PIN code should proceed to any internet café to confirm payment and fill in the CEO – Gindiri online Application Form via the URL http://www.coeg.edu.ng

Note that upon completion of filling the Form and submission, candidates will be prompted to print out his/her hardcopy acknowledgment slip containing information pertaining to post-JAMB screening and other related matters as the case may be.

RETURNING AND FRESH STUDENTS (Payment of Registration/School Fees)

i. Eligible students of Part-time-A&B and ABU-Zaria programmes, both Fresh and Returning should visit any bank in Nigeria to make their payments on etranzact-payment-platform.

ii. Student shall immediately be issued a payment-slip containing the payment-confirmation-code by the bank upon payment.

iii. The eligible Students from anywhere, whom have made the school-fee-payment are individually required to proceed to any internet-café to confirm their payment using the provided codes, then continue with setting-up of the online student-account in the school portal (http://www.coeg.edu.ng) for Bio-data and online-course-registration listing and documentation.

iv. Students whom have made payments of their school-fees and confirmed the payment status online are required to proceed to the Bursary Unit to collect their original hardcopy-receipts.

v. Upon completion of the online Bio-data-Form filling and the online registration of courses by the students, in each case, he/she shall be prompted to print out the acknowledgment-slips of the both procedures, where-after, shall be endorsed by the assigned school officers.
VYING FRESH FULL-TIME STUDENTS (candidates’ Application Forms) VIA REMITA

A. Intending and eligible candidate shall be required to visit the designated bank or any internet café to generate an invoice with an RRR code on the www.remita.net portal

B. Thereafter, Candidates whom have generated the coded RRR invoice shall proceed to the designated bank to use the generated invoice to consummate their transaction to purchase the Application PIN code.

C. The vying candidates shall be required to proceed to any internet café to confirm payment and fill in the CEO – Gindiri online Application Form via the URL http://www.coeg.edu.ng

D. Note that upon completion of filling the Form and submission, candidates will be prompted to print out his/her hardcopy acknowledgment slip containing information pertaining to post-JAMB screening and other related matters as the case may be.

RETURNING AND FRESH STUDENTS (Payment of Registration/School Fees) VIA REMITA

E. Eligible students for Pre-NCE and NCE full-time programmes, both Fresh and Returning shall be required the remita-based designated bank and make their payments on remita.net platform.

F. Students making the registration fee payment shall be required to use their MATRIC or Application numbers as the case may be, especially for the fresh students to generate the RRR invoice.

G. The Students should use the generated invoice in the designated bank to consummate the transaction for the payment/collection of Registration/School Fees

H. Students shall immediately be issued a payment-slip containing the payment-confirmation-code by the bank upon payment.

I. The eligible Students from anywhere, whom have made the school-fee-payment are individually required to proceed to any internet-café to confirm their payment using the provided codes, then continue with setting-up of the online student-account in the school portal (http://www.coeg.edu.ng) for Bio-data and online-course-registration listing and documentation.

J. Students whom have made payments of their school-fees and confirmed the payment status online are required to proceed to the Bursary Unit to collect their original hardcopy-receipts.

K. Upon completion of the online Bio-data-Form filling and the online registration of courses by the students, in each case, he/she shall be prompted to print out the acknowledgment-slips of the both procedures, where-after, shall be endorsed by the assigned school officers.

MANAGEMENT